

## **Wheeler Crest Community Service District Board meeting**

### **Minutes-2021-05-12**

The meeting was held by Zoom. Notice of how to gain entrance was posted on the WCCSD website and on paper at two sites in Swall Meadows.

The Chair declared a quorum was present and the meeting was opened at 6:33 pm. In attendance were four members of the Board, being Dale Schaub, Brian Cashore, Secretary, Brent Miller, Treasurer, Charles Tucker, Chair, and Gary Wright, Manager.

No members of the public were present.

### **Secretary's Report**

The minutes of the March meeting were posted on the WCCSD website in advance and the Chair asked if there were any changes or corrections. Being none, Brent moved to accept the minutes and Brian seconded. All voted in favor by rollcall.

### **Treasurer's Report**

Brent presented the expenditures and balances for Hilltop and Lower Swall Meadows.

There are two well loan payments left for Lower Swall.

There was a discussion of District annual insurance reporting documents. It was decided that a cover letter explaining the small size of our district should be included.

### **Old Business**

#### **Hilltop tank**

A visit on March 17 to the Hilltop artesian easement by Dale and Brian to evaluate the suitability of installing a new water tank was discussed. It was decided to further investigate the water head/pressure at the lower artesian easement for siphon tank filling capability on May 24.

#### **Hydrant at 301 Rimrock**

Mark Wolters is to be contacted regarding the hydrant repair. Dale and Gary will attempt to make contact.

## **New Business**

### **Consumer Confidence Report**

The annual Consumer Confidence Report has been completed by Brian and sent electronically to District residents, the California Department of Water Resources, and posted at the Wheeler Crest Fire Department. A copy will be sent to Mono County.

### **Galvanized pipes**

For State reporting purposes, a letter to District residents is to be drafted by Charles requesting the type of pipes currently on the laterals to their property.

### **File Naming Protocol**

Brent outlined a file naming standard for storing District files as:

Name-date, i.e., **Minutes-2021-05-12**

### **Grasshopper Landscaping**

It was decided to continue wellsite landscape maintenance by Grasshopper landscaping.

### **Health and safety inspection by Mono County**

An inspection was satisfactorily conducted by Mono County and Gary.

### **Water depth testing**

Upcoming depth to water to be measured by Brent and Charles.

Meeting adjourned at 7:22 PM

Submitted by Brian Cashore, Secretary